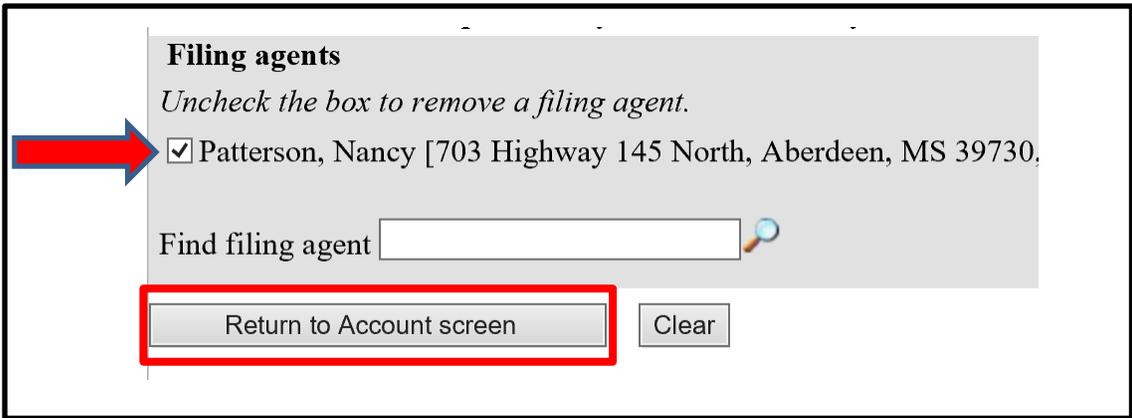


HOW TO REMOVE A FILING AGENT FROM YOUR ECF ACCOUNT

The ECF User (attorney, trustee or U. S. Trustee) is responsible for removing a Filing Agent from his/her ECF Account in the event the Filing Agent is no longer authorized to act in such capacity. To remove a Filing Agent, login to CM/ECF and follow the steps below:

1. From the CM/ECF screen, select *Utilities > Maintain User Accounts*. Click on *More User Information*.
2. In the shaded area, uncheck the box next to the name of the Filing Agent you want to remove from the ECF account. You must click *Return to Account Screen* and then click *Submit* to save your changes.

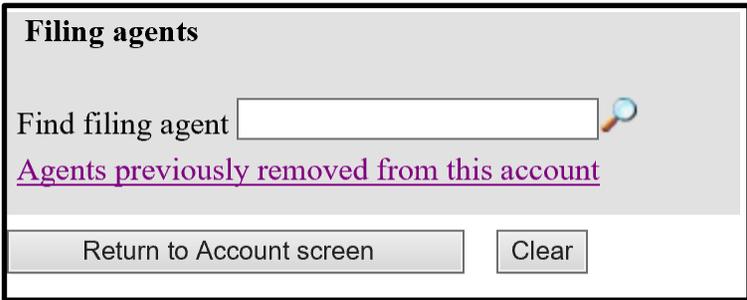


Filing agents
Uncheck the box to remove a filing agent.

Patterson, Nancy [703 Highway 145 North, Aberdeen, MS 39730,

Find filing agent 

3. Click the *Return to User Maintenance* link and select *More User Information* to verify the Filing Agent has been removed. You may also follow step 1 above at any time to view your active Filing Agents.



Filing agents

Find filing agent 

[Agents previously removed from this account](#)